



South Normanton

Parish Council

01773 861444 

clerk@southnormantonparishcouncil.gov.uk 

southnormantonparishcouncil.gov.uk 

The Post Mill Centre, Market Street, South Normanton,
Derbyshire DE55 2EJ 

Office Hours: Tuesday, Wednesday & Thursday - 10am to 1pm 

Appendix 1

Minutes of the Parish Council meeting held on Thursday 11th September 2025 at 6.30pm at The Post Mill Centre, South Normanton.

PRESENT:

Councillors: Cllr E Stevenson (Chair), Cllr J Siddle (Vice Chair) Cllr M Jovic, Cllr O Ball, Cllr A Mountford, Cllr S Coleman, Cllr B Marshall, Cllr M Walker, Cllr N Somerville, Cllr S Cox, Cllr P Mathews, Cllr S Burnham, Cllr A Summers

Clerk: Brian Smyth

Assistant Clerk: Leesa Thorpe

Members of the public: 5

Police present – Yes

01/09 To receive apologies for absence- **NONE**

02/09 Variation of order of Business and to determine which items if any should be taken with the public and press excluded in accordance with Public Bodies Admissions to Meetings Act 1960.

“In view of the confidential nature of item 14/09, 15/09 and 20/09 to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. “

Items 14/09, 15/09 and 20/09 moved to confidential

03/09 Declaration of member's interests.

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct.

Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr E. Stevenson declared a potential interest in one of the items under 06/09

04/09 Public participation (20 Minutes)

(a) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(b) A period of no longer than 20 minutes will be made available for members of the public.

PSCO S Smith relayed the crime statistics for the Parish for the previous months. Cllr B Marshall enquired as to whether all reported crime was responded to, PCSO Smith stated that all reports were investigated in order of priority.



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Derbyshire County Councillor N. Somerville has no business to report.

District Cllr E Stevenson has had quite a few reports of fly tipping near Carnfield Hill, this is being addressed.

A member of the public asked if there was any update on what was happening with the town play park to which they were advised this was being discussed later in the meeting under agenda item 17/09

05/09 To approve the minutes of the Parish Council Meeting on Thursday 10th July at 6.30pm– Appendix 1
RESOLVED- Approved

06/09 Planning Applications
Planning schedules and Decisions – Appendix 2
Cllr E Stevenson left the meeting.
RESOLVED- No issues with planning

07/09 To consider and approve the Expenditure report – Appendix 3
RESOLVED- Unanimous- Approved

08/09 To consider the Parish report – Appendix 4
RESOLVED- the Parish Report was noted

09/09 To consider correspondence from the Radio Club regarding their event- Appendix 5
RESOLVED- Unanimous- Approved

10/09 To consider the correspondence and request for support from PCSO Katie Atkin regarding speeding on Ball Hill- Appendix 6
RESOLVED- PCSOs to look for volunteers and gauge interest in the project before moving forward

11/09 To note and approve the Local Government NJC Pay Award- Appendix 7
RESOLVED- noted and approved

13/09 To consider bank reconciliation and budget report- Appendix 8
RESOVLED- Unanimous- approved

14/09 To consider correspondence from HMRC regarding outstanding balance- Confidential- Appendix 9
“In view of the confidential nature of item 14/09 to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. “

15/09 To approve the minutes from the Extra Ordinary Meeting on 31st July 2025 at 6pm- Confidential- Appendix 10



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“In view of the confidential nature of item 15/09 to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. “

16/09 To approve the action points from the Events Working Group Meeting on 19th August 2025 at 6pm-
Appendix 11

RESOLVED- noted and approved

17/09 To approve the action points from the Play Park Working Group on 26th August 2025 at 6pm-
Appendix 12

RESOLVED- noted and approved

18/09 To consider the Derbyshire’s Heartwood Community Forest Council Grant- link sent via email

RESOLVED- further information is required. Cllr O Ball to do further research.

19/09 To consider and approve the list of schools and organisations that will be receiving a Christmas tree
from SNPC- Appendix 13

RESOLVED- Approved.

20/09 To consider the grant request from SNCIC- Appendix 14

“In view of the confidential nature of item 20/09 to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item. “

21/09 To consider the grant request from Esther Fisher at Derbyshire Unemployed Workers Centre-
Appendix 15

RESOLVED- Unanimous- more information is required before considering the grant. To request accounts information.

14/09 To consider correspondence from HMRC regarding outstanding balance- Confidential- Appendix 9

RESOLVED- Noted

15/09 To approve the minutes from the Extra Ordinary Meeting on 31st July 2025 at 6pm- Confidential-
Appendix 10

RESOLVED- Unanimous- Approved

20/09 To consider the grant request from SNCIC- Appendix 14

RESOLVED- Approved to give the grant (5 for, 3 against, 3 abstentions)

21/09 Date of the next meeting – The next meeting of South Normanton Parish Council will be on Thursday
9th October 2025 at 6.30pm at the Post Mill Centre.



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The meeting was closed at 8.10pm.



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